



Department of Hospital Administration  
Sanjay Gandhi Post Graduate Institute of Medical Sciences  
Raebareli Road, Lucknow U.P.  
Phone: 0522-2495365, 2495361



SGPGI/HA/SOTTO-05/2023/145

Date: 28-04-2023

Circular


**Sub.: Meeting of Steering Committee Regarding Predetermined Agenda, SGPGIMS, reg.**

With regard to the subject mentioned as above, the meeting of Steering Committee for predetermined agenda is being convened under the Chairmanship of Prof. R. K. Dhiman, Chairman. The details of the said meeting are mentioned vide infra:

- **Date:** 02-05-2023
- **Time:** 04:30 PM
- **Venue:** Director Office

The members of the said committee are requested to make it convenient to attend the same as per schedule mentioned vide supra.

*• Agenda is placed overleaf*


  
**(Dr. R. Harsvardhan)**  
Joint Director, SOTTO – U. P.  
HoD, Hospital Administration  
SGPGIMS

**Distribution:** For the needful please

- Prof. Rajan Saxena, HoD, SGE
- Prof. Narayan Prasad, HoD, Nephrology
- Prof. M. S. Ansari, HoD, Urology & Renal Transplantation
- DGME, GoUP/Nominee
- DGHS, GoUP/Nominee
- Senior Regional Director, ROHFW, Lucknow, U. P., GoI
- Adv. Shubham Tripathi
- Adv. Rishabh Kumar

**Copy to:** For kind information

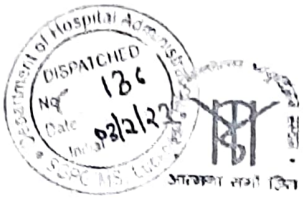
- Prof. R. K. Dhiman, Director, SGPGIMS
- Dr R. Harsvardhan, HoD, Hospital Administration
- Guard File, Dispatch Section, Hospital Administration
- O/o HoD, Hospital Administration
- O/o SOTTO – U. P., Dept. of Hosp. Administration

  
**(Dr. R. Harsvardhan)**  
Joint Director, SOTTO – U. P.  
HoD, Hospital Administration  
SGPGIMS

Agenda of the said meeting is mentioned vide infra:

1. To earmark a **cube for Donor Maintenance & earmark OT-5 as Organ Harvest OT** in Apex Trauma Centre.
2. To **commence Corneal Transplantation Program** in Ophthalmology Department, SGPGIMS.
3. Payment for the 3 posts in SOTTO, U.P. (Transplant Coordinator, IEC Media Consultant & Program Assistant cum DEO) is currently provided by NOTTO; however, later the project has to be self-sustainable and in future the payment has to be made by the institute itself.
4. **Revalidation of the surrendered amount**, given that the fund dispensing system was changed to PFMS, in which SOTTO, U.P. has opened a Bank of Baroda account through Central Nodal Agency, New Delhi.
5. **Workshop for all the Transplant Coordinators** in the state of U.P., during IODD week.
6. **UP State Transplant Registry Program** has to be initiated.
7. To make **mandatory BSD testing** for potential donors in all the **ICUs of KGMU & RMLIMS**, as it is being followed in SGPGIMS, so as to augment organ donation rate in the state.
8. Unclaimed bodies to be utilised for organ harvesting, to collaborate with Police.
9. Commencement of Post mortem at ATC exclusively for cadaveric organ harvesting after BSD Declaration.

(5)



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Ref No: SGPGI/HA/SOTTO- 136 / 2023

Date: 02.02.2023

OFFICE ORDER

**Subject : Constitution of SOTTO Steering Committee**  
**Ref. Letter No:** S.12011/34/2020-MG from Ministry of Family Welfare DGHS dated 01.03.2021

In compliance with the reference mentioned as above, a letter was endorsed from ROTTO, PGIMER to the SOTTO (U.P.). Subsequent to which, Director, SGPGIMS is pleased to constitute the following committee as the Steering Committee – SOTTO (U.P.).

The mandate of the committee is to ensure the smooth functioning of the SOTTO and planning and implementation of activities as per the NOTP/GoI/MOHFW/NOTTO/GoUP /DGME/SGPGIMS Guidelines .

The Details of the members of the committee is mentioned vide infra:

- Prof. R. K. Dhiman, Director, SGPGIMS. - Chairman
- Prof. Rajan Saxena, HoD, SGE. - Member
- Prof. Narayan Prasad, HoD, Nephrology - Member
- Prof. M. S. Ansari, HoD, Urology & Renal Transplantation - Member
- DGME, GoUP/ Nominee - Member
- DGHS , GoUP/ Nominee - Member
- Senior Regional Director, ROHFW, Lucknow, U.P., GoI - Member
- Adv. Shubham Tripathi -Legal Expert
- Dr. R. Harsvardhan, Jt. Dir., SOTTO (U.P.) -Member Secretary

It is being issued with the approval of the Appropriate Authority on the Note Sheet page No.01 of the file bearing the RSD No. 12920/22

(Prof. R. K. Dhiman)  
Director, SGPGIMS

**Distribution :** All Committee Members , mentioned as above

**Copy :**

- Prof. R.K. Dhiman , Director , SGPGIMS
- Dr.R. Harsvardhan, Nodal Officer, SOTTO (U.P.) & HoD Hosp. Administration, SGPGIMS
- O/o SOTTO (U.P.), Deptt. Hospital Administration, SGPGIMS .
- Guard file HoD, Deptt. Hospital Administration, SGPGIMS .

(Prof. R. K. Dhiman)  
Director, SGPGIMS